

VACANCY NOTICE

COMMUNICATIONS OFFICER

Maternity Leave Cover (6 months), June – December 2026

ABOUT THE COUNCIL OF EUROPEAN MUNICIPALITIES AND REGIONS (CEMR)

CEMR is the largest and first organisation of local and regional governments working on building a more inclusive, just, and resilient Europe by unlocking the power of local democracy. We endeavour to become the main network of territorial leaders with a vision to ensure local and regional governments are best equipped to drive the transitions of their communities towards Europe 2050 and address global challenges. This requires strengthening the relationships with our member associations, rethinking the way we engage with our community through statutory meetings and strategic events.

WHY WORK WITH CEMR

- CEMR aims to foster a closer relationship between local and regional governments and the European Union and other international institutions, working as a reliable partner to co-shape European legislation and localise the Sustainable Development Goals.
- We work to strengthen city-to-city and region-to-region cooperation to increase knowledge-sharing opportunities and capacity-building.
- By joining the CEMR you will integrate a multicultural, dynamic, and collaborative team of 40+ people based in Brussels.
- CEMR offers an attractive remuneration package and career progression opportunities.

ABOUT THE ROLE

We are looking for a Communication Officer with a strong journalistic background, capable of translating complex policy topics into engaging, accessible stories across multimedia formats. The selected candidate will join our Communication Team for a 6-month maternity leave replacement, from June to December 2026.

Conseil des Communes et Régions d'Europe

In this role, you will develop and deliver a diverse set of external communication activities — from press articles, interviews, and newsletters to podcasts and other audiovisual formats. You will also contribute to communication campaigns, media outreach, and the organisation’s digital presence during a particularly dynamic period for CEMR.

You will be part of a team of five communication professionals and will work in close collaboration with all CEMR teams — with a particular emphasis on the Policy Team — as well as with CEMR’s member associations and external partners across Europe. This position is an opportunity to shape stories that amplify the voice of local and regional governments and increase CEMR’s visibility at European level.

The Communication Officer reports to the CEMR Head of Communications.

MAIN RESPONSIBILITIES INCLUDE

- Produce high-quality editorial content, including press articles, interviews, best practices, newsletters, and storytelling pieces that give visibility to CEMR’s work.
- Transform complex policy topics into accessible, compelling narratives, ensuring clarity, accuracy, and relevance for CEMR’s audiences.
- Develop multimedia communication products, including videos, podcasts, infographics and other formats that enhance CEMR’s visibility and outreach.
- Collaborate with CEMR’s digital presence, especially on social media platforms and on the website, by creating engaging content.
- Contribute to the design and development of communication campaigns, including pan-European initiatives such as the EU budget campaign or the celebration of the 75th anniversary of CEMR.
- Support media relations, including drafting press releases, preparing key messages, identifying story angles, and liaising with journalists when needed.
- Coordinate communication tasks for events, from promotion and live coverage to post-event dissemination.
- Ensure coherence and quality of CEMR’s visual identity, including producing or adapting visuals using tools such as Canva.
- Collaborate closely with CEMR’s policy team to understand ongoing work, gather insights, and turn technical content into communication and relevant outputs.
- Liaise with member associations and partners across Europe to collect stories, coordinate messages and support shared communication efforts.

GENERAL REQUIREMENTS

- A bachelor's degree in a relevant communication field, preferably journalism.
- A minimum of 2–5 years of prior experience in a similar role.
- Excellent drafting and editing skills, particularly for press articles and narrative storytelling.
- Proven ability to translate complex information and technical material into engaging communication products.
- Strong understanding of the EU political landscape and experience in EU related communication. -related communication.
- Experience in social media management and digital content creation, including pan-European multimedia campaigns and newsletters.
- Experience using design tools such as Canva.
- Excellent written and verbal communication skills in English; a working knowledge of French is a strong asset.
- Ability to work autonomously and under tight deadlines, while collaborating effectively within a multicultural team.

CAPABILITIES

We are in search of talents that exemplify a fusion of attitudes, skills, and behaviours deeply rooted in our key **core capabilities**. This involves the ability to **lead**, steering endeavours by going the extra mile, **influence** by adeptly building relationships with stakeholders amidst diverse perspectives and interactions, **impact** through outcome orientation, and **inspire** by evoking positive responses, motivation, and by fostering constructive reactions.

OUR OFFER

For this position, we offer a **fixed term 6-months, maternity leave cover contract**. A competitive salary package (45k - 60k gross per year, depending on experience and background), including the 13th month of salary, legal and extra-legal holidays, a teleworking policy and teleworking allowance, holiday allowance (as per Belgian legal framework), lunch vouchers, eco-vouchers, medical insurance, and coverage of the public transport.

Our Brussels-based office is a vibrant and diverse hub, where enthusiasm and passion drive our collaborative efforts. Embracing diversity, we foster an inclusive environment that reflects the richness of ideas and perspectives.

APPLICATION PROCESS

Interested candidates are invited to send their application, including a CV and a cover letter before the **20th of March 2026**, at application@ccre-cemr.org, with in the subject: **“Communications Officer – Maternity Leave Cover”**.

Every application sent receives our dedicated attention as we believe in giving each candidate the consideration they deserve. We are an equal opportunities employer and an inclusive workplace where every individual is valued and can thrive!