

Call for proposals

Design and Production of BoT Award Trophies 2026

About CEMR

The [Council of European Municipalities and Regions](#) is Europe's first and broadest association of Local and Regional Governments. We are unique, being the only organisation that encompasses 60 national associations of Local and Regional Governments spanning 41 European countries. Through them, we bring together more than 110,000 governments across all tiers of governance – local, intermediate, and regional. Additionally, as the European section of the global organisation United Cities and Local Governments (UCLG), we champion European Local and Regional Governments on the world stage.

About the task

CEMR is seeking an artist, designer, craftsperson, studio or creative agency to design and produce trophies for the [Bridges of Trust Partnerships Award 2026](#).

The [Bridges of Trust Community](#) supports cooperation between Ukrainian municipalities and their European counterparts, contributing to resilience, recovery, decentralisation, mutual learning and Ukraine's path towards EU integration. The Bridges of Trust Partnerships Award 2026 aims to recognise outstanding municipal partnerships with Ukraine and to give visibility to their commitment and achievements.

CEMR intends to award five municipal partnerships as Bridges of Trust Ambassadors 2026. For this purpose, **CEMR is launching this call for proposals for the design and production of award trophies to be presented during the ceremony.**

The trophies should:

- Visually reference the Bridges of Trust logo and comply with the Bridges of Trust branding guidelines, including its colour palette (navy blue and yellow);
- Be designed as a pair of complementary pieces that interlock or fit together to form a single unified shape (evoking a bridge or arch), symbolising the connection between the two partner municipalities. Each piece should be able to stand independently, while visually completing the other when placed side by side;
- Feature the Bridges of Trust logo and tagline, and be mounted on a stable base (e.g. wood or another appropriate material) with an engraved plaque bearing the award name and year. (For each of the five partnerships, one trophy should be engraved in English and the other in Ukrainian).
- Respect the durability, transportability and suitability conditions for a formal awards ceremony

Deliverables

The selected contractor will be responsible for the design, production and delivery of ten trophies, corresponding to the five awarded municipal partnerships (two trophies per partnership).

A reference visual illustrating the intended design concept, interlocking mechanism, colour scheme and branding is provided in Annex 1 for inspiration. Contractors are welcome to propose their own creative interpretation, provided the core concept (two complementary, interlocking pieces reflecting the Bridges of Trust identity) is respected.

The selected contractor will deliver:

- A creative concept, including a short explanation of the artistic approach and how it reflects the Bridges of Trust identity;
- Visual proposals, sketches, mock-ups or equivalent materials for CEMR's review and approval;
- Ten final trophies, five engraved in English and five in Ukrainian, as instructed by CEMR;
- Suitable packaging for safe transport and formal presentation;
- **Delivery of the final trophies to the CEMR office (1 Square de Meeûs, 1000 Brussels, Belgium) by 21 September 2026;**
- Any relevant technical information regarding materials, dimensions, maintenance or handling.

Coordination

The selected contractor will work in close coordination with the Bridges of Trust team and CEMR's administrative team, who will oversee the development and delivery of the outputs covered by this call for proposals.

The contractor will be expected to ensure timely communication, provide updates on progress and take into account CEMR's feedback during the design and production process.

Intellectual property and usage rights

The selected contractor shall ensure that the proposed design is original and does not infringe any third-party intellectual property rights.

CEMR shall be granted the right to use images, photos and descriptions of the trophies for communication, visibility, reporting and promotional purposes related to the Bridges of Trust Partnerships Award and CEMR's activities.

Submission process

Interested artists, designers, studios, craft professionals, agencies or other qualified individuals or organisations must submit the following documentation compiled into a single PDF file:

- A portfolio showcasing relevant experience and previous work;
- A short concept proposal explaining the proposed artistic approach for the trophies;

- Visual references, sketches, mock-ups or examples illustrating the proposed style or direction;
- A proposed timeline for design, production and delivery.

All proposals must be submitted by 24 July 2026 via email to application@ccre-cemr.org. The subject line of the email should be “Call for Proposals – Bridges of Trust Award Trophies”.

Evaluation procedure

Proposals will be evaluated by a selection committee composed of three CEMR staff members. The contract will be awarded to the proposal receiving the highest overall score, based on the following selection criteria:

Selection criteria

- Quality of the portfolio and previous work, including relevance to the deliverables foreseen in this call for proposals — **3 points**
- Relevance, creativity and appropriateness of the proposed concept, including:
 - I. its connection to the Bridges of Trust project,
 - II. Ukrainian inspiration (*Ukrainian visual, cultural or artistic elements, while respecting the institutional nature of the event*) and
 - III. EU-Ukraine municipal cooperation (*highlighting values such as partnership, solidarity, resilience, reconstruction, trust and cooperation between Ukrainian municipalities and European local and regional governments*) — **4 points**
- Financial offer and overall value for money — **3 points**

All applicants will be informed of the outcome by email no later than 31 July 2026.

Budget

The total budget of the proposal is **3305 EUR (excluding VAT) covering all costs, fees, and deliverables.**

Contact details

If you have any questions related to this Call for proposals, you can contact lea.hetz@ccre-cemr.org / cecilia.ortega@ccre-cemr.org.